

RAIGANJ UNIVERSITY



NOTICE INVITING QUOTATION

Tender Ref. No.: F-NIT/1578/Seri-Garden/2020 Dated: 10-08-2020

Sealed Quotation on company pad as per format given in annexure - A are hereby invited and will be received by the Finance officer of Raiganj University in the Tender Box kept in his office till the date and up to the time specified herein.

1	Name of the work	Construction of research garden with G. I mesh fencing works and beautification of garden area for the Department of Sericulture.
2	Name and Address of the office	Raiganj University, College Para, Raiganj, Uttar Dinajpur, 733134
3	Quotationers who are eligible to submit quotation	Reputed, resourceful, experienced & bona-fide vendor.
4	Minimum Experience	At least one project work completion in any Govt. /Semi Govt. /Govt. aided organization.
5	Date of starting purchase of quotation paper	12.08.2020
6	Last date of submitting quotation papers	19.08.2020
7	Opening of Quotation	To be notified later
8	Documents to be submitted along with the application	<ol style="list-style-type: none">1. Copy of trade licence2. Copy of Profession tax certificate with current challan3. GST Certificate.4. Copy of PAN card5. Copy of credential on 50% of Estimated amount6. Copy of annexure7. Copy of Income tax returns with profit & loss account on last three years.
9	Quotation papers	On Company's pad as per format given in annexure.
10	Purchase of Tender Documents	Rs.500/-(Rupees five hundred only) from University cash counter.
11	Earnest Money	5% of tender bidding value Deposited with demand draft.
12	Security Deposit	10% deducted on final bill for period of 6 (six) months.

Terms & Condition:

1. The accepting authority reserves the right to reject any or all the quotations without assigning any reason thereof.
2. The participating bidders are required to quote their rate in prescribed format in their letter pad.
3. The rate should be quoted in percentage basis.
4. No conditional / incomplete documents will be accepted under any circumstances.
5. The agency should be completed the work within 15 days from issue of the work order.
6. Payment to the agency shall be made as per availability of fund after completing the job with satisfactory performance of Site in charge.
7. Statutory deduction as applicable shall be made from the bill of the agency.
8. The item of works may be excluded or may be included.
9. The work may be executed or may not be executed.
10. University will award the Contract to the bidder whose quotation has been determined to be substantially responsive both technically and commercially. University also reserves the right to reject any or all the tenders, wholly or partially, without assigning any reason thereof.


Registrar
Raiganj University