

To,

The PG Secretary

Raiganj University

Date:03.11.2023

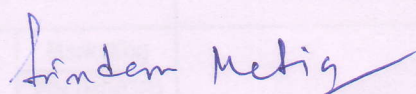
Sub- Routine for the MBA 1st & 3rd Semester

Dear Sir,

I am sending the PG class schedule for the first & third semesters, as well as the departmental teachers' course load. A teacher deficit prevented the assignment of some classes. The Honorable Vice Chancellor has granted me permission to put in visiting faculty members in the remaining vacant classes. After November 20, 2023, visiting faculty members are available to take the classes in an offline or online mode .

Thanks & Regards

Dr.Arindam Metia



Co-ordinator
Dept. of Business Administration
Raiganj University

Encl:

1. Routine
2. Class allocation per teacher
3. Visting Faculty list
4. Hon'ble Vice Chancellor 's Approval

MBA CLASS ROUTINE NOVEMBER 2023 TO FEBRUARY 2024						
		12.00 to 1.00	1.30 to 2.30	2.30 to 3.30	3.30 to 4.30	4.30 to 5.30
MON	MBA SEM-I	Managerial Economics	Computer Application in Business (S.S)	Business Environment	Management Theory and Practice (SM)	Business Mathematics & Statistics
	MBA Sem-III	Marketing FIN (MINOR) HR (MINOR)	Operation Research (ss)	Working Capital Mgt Organisational Change & Development (S.M)		Advertising Management
	MBA SEM-I	Business Environment	Managerial Economics	Business Communication	Business Ethics and Corporate Social Responsibility	Business Ethics and Corporate Social Responsibility
TUE	MBA SEM-I	Consumer Behaviour		Service Marketing (SM)	Service Marketing (AM)	Consumer Behaviour
	MBA Sem-III	Marketing FIN (MINOR) HR (MINOR)	Organisational Change & Development (S.M)	SAPM (A.M)		
	MBA SEM-I	Research Methodology (A.M)	Business Mathematics & Statistics	Management Theory and Practice (SM)	Accounting for Managers (A.M)	Business Ethics and Corporate Social Responsibility
WED	MBA SEM-I	Business Mathematics & Statistics	Operation Research (ss)	Research Methodology (A.M)	Human Resource Planning	
	MBA Sem-III	Marketing FIN (MINOR) HR (MINOR)	Operation Research (ss)	Research Methodology (A.M)	Working Capital Mgt	Advertising Management
	MBA SEM-I	Accounting for Managers (A.M)	Managerial Economics	Managerial Economics	Organisational Change & Development (SM)	Business Communication
THURS	MBA SEM-I	Service Marketing (SM)	International Marketing	Research Methodology (A.M)	SAPM (A.M)	Human Resource Planning
	MBA Sem-III	Marketing FIN (MINOR) HR (MINOR)	International Marketing	Research Methodology (A.M)		
	MBA SEM-I	Business Environment	Management Theory and Practice (SM)	Computer Application in Business (S.S)		Accounting for Managers
FRI	MBA SEM-I	Business Environment	International Marketing	International Marketing	Operation Research (ss)	SAPM (AM)
	MBA Sem-III	Marketing FIN (MINOR) HR (MINOR)	Advertising Management			
	MBA SEM-I	Advertising Management				

AM - Dr. ARINDAM MITRA

Dr. Arindam Mitra

CLASS ALLOCATION

		SUBJECT TAUGHT WITH PAPER CODE (PG)				
	UG	PG	Accounting for Managers (MBA-104) unit-1 to 4	Research Methodology (MBA-302)	Security Analysis & Portfolio Management (MBAFM-4)	Service Marketing (MBAMM-4) unit-1 & 2
DR. ARINDAM METIA	6	10				
SANTOSH MUKHERJEE	8	8	Management Theory and Practice (MBA-101)	Service Marketing (MBAMM-4) unit-3 to 9	Organisational Change & Development (MBAHR-2)	

Arindam Metia

LIST OF VISITING FACULTY MEMBERS FOR PG 1ST & 3RD SEMESTER

Managerial Economics-I (MBA-102)	MBA Sem-1	1.Dr. SanchitaSom ,Assisatnt Professor, EIILM, Kolkata
		2.Dr. Sarmistha Das,Assisatnt Professor, EIILM, Kolkata
Computer Application in Business (MBA-103)	MBA Sem-1	1.Mr.Supriyan Sen(Contractual), Assistant Professor, Dept.of CIS, Raiganj University
		2.Dr.BISWAJIT BISWAS, Dept. of MBA , Assistant Professor (Cont), Kalyani University
Accounting for Managers (MBA-104)	MBA Sem-1	Dr. Dipika Bhowmick, Assisant Professor, Coochbehar PanchananBarma University
Business Communication (MBA-105)	MBA 1st Semester	Dr. Manas Naskar, Associate Professor, Dept. of Commerce, Raiganj University
Business Mathematics & Statistics (MBA-106)	MBA 1 st semester	Dr. Meghlal Mallik, Assistant Professor in Mathematics, Raiganj Surendranath Mahavidyalaya
Business Ethics and Corporate Social Responsibility (MBA-107)	MBA 1st Semester	Dr. Nirmal Ch Roy, Assistant Professor, Dept. of MBA (HR), Burdwan University
Business Environment (MBA-108)	MBA 1st Semester	1.Dr. Ahmed Hossain , Assistant Professor, Dept of Commerce, Raiganj University
		2.Dr.BISWAJIT BISWAS, Assistant Professor (Cont), Kalyani University
Operation Research (MBA 301)	MBA 3rd Semester	Mr.Supriyan Sen(Contractual), Assistant Professor, Dept.of CIS, Raiganj University
Consumer Behaviour (MBA MM-1)	MBA 3rd Semester (Marketing)	Dr. Asim Mitra,Assistant Professor, North Bengal St. Xavier's College
Advertising Management (MBA MM-3)	MBA 3rd Semester (Marketing)	Mr.Tenzing Norbu Tamang, Assistant Professor, Dept of Commerce, Raiganj University
International Marketing (MBA MM-4)		
Working Capital Management (MBA EM-1)	MBA 3rd Semester (Finance)	1.Dr. Dipika Bhowmik, Assisant Professor,Dept of Commerce , Coochbehar PanchananBarma University
		2. Dr. Ahijeet Bag, Assisant Professor,Dept of Commerce , Coochbehar PanchananBarma University
Human Resource Planning (MBA HR-1)	MBA 3rd Semester (HR)	Dr. Nirmal Ch Roy, Assistant Professor, Dept. of MBA (HR), Burdwan University

Andor Mehig

To,
The Hon'ble Vice Chancellor
Raiganj University

Date:02.11.2023

Sub- Requesting for approval of visiting/Guests faculty members.

Respected Sir,

This is to inform you that, so far, 33 and 86 students have enrolled respectively in MBA and BBA for the sessions of 2023-24. We are currently offering three and two (Dual) specializations in BBA & MBA respectively in our department. In our department, we have one full-time teachers and one contractual teacher. We have already prepared the routines for UG and PG and have also started the classes as per the university notification. The 89 number of classes has been allotted per week in BBA & MBA programme.

Existing faculty members have been assigned 16 classes per week. With these existing faculty members, it is impossible to complete the syllabus and do justice to the students. In these circumstances, we require visiting/Guests faculty members for the completion of the syllabus. In this situation, I am proposing a few names of some visiting faculty members. **Visiting faculty members will be taking classes in offline /online (blended) mode.**

Honorarium may be paid as per the University rules. I would therefore request you to please consider this proposal. Your kind consideration in this regard is highly solicited.

Enclosed:

1. Proposed List of visiting faculty members
2. Proposed Expenditure for the months November 2023 to February 2024
3. Budget Copy (2023-24)

Arindam Metia

Yours Faithfully,
Dr. Arindam Metia
Co-Ordinator
Dept of MBA, Raiganj University

Co-ordinator
Dept. of Business Administration
Raiganj University

Arindam Metia
Vice Chancellor
Raiganj University