

# RAIGANJ UNIVERSITY

## OFFICE OF THE REGISTRAR

P.O RAIGANJ, DIST. UTTAR DINAJPUR, WEST BENGAL

PIN – 733134, INDIA



## NOTICE INVITING E-TENDER (NIET) FOR 300 MBPS INTERNET LEASED LINE CONNECTION

AT

**Raiganj University**

Dated: 17.02.2022

TENDER REFERENCE: R-333/2021(2nd Call)

DATE: 17.02.2022

  
DR. DURLAV SARKAR  
Registrar  
Raiganj University  
Raiganj, Uttar Dinajpur  
West Bengal, Pin-733134

Raiganj University, invites online bids under two bid systems (Technical bid and Financial Bid) from the reputed Internet Service Provider Agencies/Companies for the installation of 300 Mbps uncompressed and unshared leased line for uninterrupted internet connectivity in optical fibre for the use in Raiganj University Campus.

The details of tender documents with complete terms and conditions are available on Raiganj University Website: [www.raiganjuniversity.ac.in](http://www.raiganjuniversity.ac.in) as well as on the Govt. portal i.e [https:// www.wbtenders.gov.in](https://www.wbtenders.gov.in) may be read out carefully before applying the same.

#### IMPORTANT DATE SHEET

Sl. No.	Particulars	Date
1	Published Date	17.02.2022
2	Bid Document Download / Sale Start Date	18.02.2022
3	Bid Submission Start Date	18.02.2022
4	Bid Submission End Date	04.03.2022
5	Bid Opening Date	TO BE NOTIFIED LATER

#### BIDDING SYSTEMS

1. The Tender shall be accepted under Two Bid Systems. The interested firms have to submit the Technical Bids and Financial Bids online in the prescribed proforma through Govt. portal [https:// www.wbtenders.gov.in](https://www.wbtenders.gov.in) only. Tender sent by any other mode will not be considered and the same will be rejected summarily. All the documents in support of eligibility criteria etc. are also to be scanned and uploaded along with the Tender documents. No tender documents will be accepted after the expiry of stipulated date and time for the purpose under any circumstances what so ever.
2. All tender documents attached with this invitation to tender including the Specifications are sacrosanct for considering any offer as complete offer. It is therefore important that Tender Acceptance Letter, which is a written undertaking that all the terms and condition of the tender are understood and accepted, should be signed and submitted through Govt. portal [https:// www.wbtenders.gov.in](https://www.wbtenders.gov.in).
3. The Tender cost (non-refundable) of Rs.1000/- and Earnest money Deposit (EMD) refundable of Rs. 15,000/- (Rupees Fifteen thousand only) shall be payable through NEFT / RTGS mode. Earnest Money will be refunded to unsuccessful tenders/bidders after finalization of the tender. After award of work to the bidder has to deposit 10% of total contract annual value as performance security Deposit. Performance Security should remain valid for 90 days beyond the date of completion of all contractual obligations including warranty/guarantee.
4. All entries in the tender form should be legible and filled clearly, if the space provided for furnishing is insufficient; a separate sheet duly signed by the authorized signatory may be scanned and uploaded. No correction in either the Technical Bids or Financial Bids is permitted.
5. Conditional bids shall not be considered and will be rejected summarily.



6. The Technical Bid shall be opened on the scheduled date and time as decided by the authority of this university.
7. The Financial Bids of only those bidders who qualify in the technical bid will be opened after evaluation by the Committee constituted for the purpose.
8. No bidding firm will be allowed to withdraw its bids after technical bids have been opened. If any firm intends to withdraw after opening of technical bids its EMD will be forfeited.
9. The University reserves the right to reject any or all the tenders submitted by the bidders at any time or relax/withdraw/ add any of the terms and conditions contained in the Tender Documents without assigning any reason thereof.

### **ELIGIBILITY CRITERIA**

The following documents are to be uploaded by the firm/bidder on the Govt. portal along with Technical Bid as per tender document.

1. Name of Agency/firm with complete address, Name of proprietor/Director with telephone number/Fax/E- mail/Mobile number of consent person.
2. Self-attested scanned Photocopy of payment details of Rs.1000/- because of cost of tender document.
3. Self-attested scanned copy of PAN card (in the name of firm only). However, the PAN card issued in name of proprietor can be considered subject to production of ITR acknowledgement and computation of taxable income duly certified by CA.
4. Self-attested scanned copy of Average Annual Turnover of Rs. 20.00 lakh for the last three financial year i.e. 2018-19, 2019-20 & 2020-21 duly certified by CA.
5. Self-attested scanned copies of ITRs returns of the firm only with the Income Tax department for the last three financial year i.e 2018-19, 2019-20 & 2020-21 must be enclosed.
6. Self-attested scanned copy of payment details of EMD of Rs.15, 000/-.
7. Self-attested scanned copy of Solvency certificate for an amount of Rs. 20.00 lakh as applicable in respect of the firm, which should be issued from the nationalized bank/schedule bank not more than six months old.
8. Self-attested scanned copy of non- blacklisting certificate of the firm and non-registration of criminal case on the stamp paper of Rs.100/-
9. Self-attested scanned copy of undertaking regarding acceptance of all terms & conditions of tender document.
10. Self-attested scanned copy of last 03-year experience in providing Internet Service to PSU/Autonomous body/State Govt./Semi Govt. etc agencies.
11. Self-attested Scanned copy of undertaking that the firm will not sublet/transfer the contract to any other firm.

12. Self-attested scanned copy of valid registration as ISP category a license.
13. Self-attested scanned copy of own International gateway certificate/license.
14. Self-attested copy of GST number of firm.
15. Self-attested scanned copy of (a). Total internet bandwidth available with the service provider (b) Total committed Internet bandwidth available with the service provider.

### **EARNEST MONEY DEPOSIT (EMD)**

The bids should be accompanied by an Bid Security also known as Earnest Money Deposit (EMD) in the form of NEFT /RTGS The validity of the Bid Security shall be for a period of 180 days. The same can be extended for further 180 days.

No request for transfer of any previous deposit of Earnest Money or Security Deposit or adjustment against any pending bill held by the Department in respect of any previous work shall be entertained.

Bidders shall not be permitted to withdraw their offer or modify the terms and conditions thereof. In case the bidder fails to observe and comply with the stipulations made herein or back out after quoting the rates, the aforesaid bid security shall be forfeited by Raiganj University.

The bids without Earnest Money Deposit shall be summarily rejected

No claim shall lie against Raiganj University in respect of erosion in the value or interest on the amount of Earnest Money Deposit or Security Deposit.

Bid security (EMD) will be returned to the successful bidders on receipt of performance security.

### **The bid security (EMD) can be forfeited:**

If the bidder withdraws his bid during the tendering process of the bid validity specified by the bidder in the bid form; or

In case of successful bidder, if the bidder

- a) Fails to sign the contract in accordance with the terms of the tender document
- b) Fails to furnish required performance security in accordance with the terms of tender document within the time frame specified by Raiganj University.
- c) Fails or refuses to honor his own quoted prices for the services or part thereof.

Irrespective of the above, if any of the information, details, documents, etc is found to be incorrect/forged/fabricated, the University shall be entitled to forfeit the earnest money.

### **RIGHT OF ACCEPTANCE**

Raiganj University reserves all rights to reject any bid of those bidders who fail to comply with the instructions without assigning any reason. The decision of Raiganj University in this regard shall be final and binding.



Any failure on the part of the bidder to observe the prescribed procedure and any attempt to canvass for the work shall render the bidder's bids liable for rejection.

Raiganj University reserves the right to reject the entire supply order or part order without assigning any reason.

Raiganj University can terminate the internet contract, if it is found that the firm is black listed on previous occasions by any of the Government Departments/ Institutions/Local Bodies/ Municipalities/Public sector undertaking/Autonomous bodies etc. In this case EMD amount will be forfeited without any communication.

### **SPECIAL NOTE TO THE TENDERERS**

The bidder will be responsible to page-number each paper of the tender document, failing which the tender will not be considered and rejected out rightly. Further, the tender document should also contain a proper index of all the quotes/details of the tender.

### **GENERAL TERMS & CONDITION AND MINIMUM QUALIFICATION CRITERIA**

1. In the event of online participating in the Quotation, intending bidder may download the NIEQ document from the website directly by the help of his/her Digital signature Certificate & the same may be documented along with deposit of online earnest money through filling.
2. A prospective quotationer shall be allowed to participate in a particular job/work either in the capacity of individual or as a partner of a firm, if found to have applied severally in a single job/work, all his/her application will be rejected for the job.
3. The contractor will abide all the terms and conditions.
4. The validity of the contract will normally valid for 1(one) year from the date specified in work order issued and may be extended for further period if required and may be terminated at any time by the undersigned with one month's prior notice.
5. The ISP's or Vendor should have credentials and certifications to work in Colleges / Universities at least for a period of 02years. Credentials of work to any Central / State Govt. Bodies / PSU's are preferable.
6. The quotationer provides an Affidavit on Non-Judicial stamp paper duly notarized as per prescribed format.
7. The intending quotationer are requested to upload the following documents online by his authorized DSC duly self-attested along with their application for qualifying to open their financial bid.
  - (i) The constitution of legal status of Tenderer
  - (ii) Place of registration and principal place of business.
  - (iii) PAN, Valid Current year Trade Licence, Profession tax Certificate with current year challan, P.T.P.C, GST Registration Certificate with last Return copy, Income Tax Acknowledgement for last three years with Annual Audit Report.
8. Rates should be quoted per year basis including GST, however the mode of payment will be half yearly advance payment basis keeping in view the terms and conditions.
9. In case of supply of any network equipment (such as adaptor, switch, router, RJ45, CAT-6 / CAT-12 etc.) charges such as packing and forwarding delivery charges sales tax / GST etc., if any, should be mentioned clearly and separately. In the absence of their not being mentioned, no claim for any additional charges may be entertained later.

13. Earnest money of Rs. 15000/- (Rupees fifteen thousand) only shall have to deposited in favour of Raiganj University by way of demand draft. Earnest money for unsuccessful tenderer will be returned to the vendor on submission of petition to that after completion of tender process. For successful tenderer the earnest money will be kept as Security Deposit. In case of failure of any disruption or any case of supply of sub-standard materials within the stipulated period the Security Deposit will be forfeited without any prejudice.
14. The ISPs' or Vendor should provide their Local station office (at least 02 years) certificate in the Raiganj Jurisdiction.
15. The ISPs' or Vendor has to deploy 02 technical support persons at the University Campus from Monday to Saturday (10am to 6pm)
16. The party whose rates are accepted will have to enter into a contract agreement with this office for supply of 300Mbps Bandwidth Internet Lease Line Connection in accordance with the settled price, delivery schedule, taxes, method of payment including submission of bills etc.
17. The undersigned reserves the right of rejecting all or any the quotations without assigning reason for their rejection and will not be bound to accept the lowest quotation.
19. The supplier will be liable to fix all type of hardware/ software problem within 30 minutes of call booking. The technical person has to report to the Systems and Support Officer regarding the working issue.
21. Replacement of all parts should be of same brand as original.
23. In case of any emergency, a site visit by the company representative is mandatory.
24. Each party must clearly mention any exclusion separately.
27. For attending any call and setting any malfunction, a downtime of more than 2 hrs shall not be allowed and time taken beyond this permissible downtime 1 hr shall be liable for a penalty.
28. Maximum downtime for any software related issue will not be allowed for more than 1hr.
29. Failure rate / time should not be more than 2%
30. For the Schema of Internet connection distribution from the SERVER ROOM, the participants may avail the same as hardcopy from the Office of the Systems and Support Officer, Raiganj University, Raiganj (Monday to Friday)

In case of any **new materials purchase**, approval from the Registrar, Raiganj University is required in every case.

33. The successful bidder will have to survey each and every departmental network schema within 02 days.

All interested parties should make sure that they can fulfill the eligibility criteria and the above terms and conditions before submitting their quotations.

  
Registrar

Raiganj University

**DR. DURLAV SARKAR**  
Registrar  
Raiganj University  
Raiganj, Uttar Dinajpur  
West Bengal. Pin-733134



**Bank Details:**

Raiganj University  
Indian Overseas Bank  
Account No. 223002000000282  
IFSC Code: IOBA0002230

**Start date to submission of bid: 15.12.2021**  
**Closing date of submission of bid: 22.12.2021**  
**Opening date of bid: 24.12.2021**

**PAYMENTS**

No advance payment will be made in any case. However, payment will be released on quarterly basis subject to satisfactory performance.

The prices in the Price Schedule according to BOQ or any other applicable taxes as may be levied by the Government from time- to-time and the same shall be charged in addition to the applicable rate.

The bidder shall raise invoice/bills in triplicate after successful installation of quarterly internet service

All payments shall be made in Indian Currency by means of NEFT/RTGS/ECS for which the firm will have to submit the Current Account number with IFSC code etc.

**SCOPE OF WORK**

Raiganj University is requirement is 300 MBPS internet bandwidth through leased line (fiber loop) and will be henceforth referred to as Internet bandwidth (IBW) in this document.

Internet bandwidth services through leased line (fiber loop) from reputed Category - A ISPs and active member in NIXI, for a period of three years subject to satisfactory performance. However, if the service is not found satisfactory the contract can be terminated by forfeiting the Performance security.

Following are the requirements for the above mentioned IBW

- The service provider should have at least three cable landing stations and should have Internet bandwidth on at least 3 different cable systems. The landing stations and cable systems should be owned.
- The service provider should also indicate their total unshared external Bandwidth.
- The Service provider should provide information on their sold leased line Internet bandwidth capacity.
- The ISP should be connected to the nearest NIXI node wherever possible to announce all its regional routes. This will guarantee the exchange of regional traffic within a NIXI node. Monthly traffic exchange (incoming & outgoing for 3 months) by the ISP at the NIXI node can be indicated.
- The service provider should provide a single window service for last mile connectivity with self-healing fiber optic ring through different routes (paths) and the IBW. Getting clearances for the Last Mile connectivity is in the scope of the service provider.
- The service provider should provide DNS services including reverse Look ups and registration

- Service provider should indicate their SPAM control mechanism and traffic routing mechanism.
- The ISP should maintain the Service Level Agreement (SLA) for 99.9% uptime through the self-healing fiber optic ring with 24/7 for the required IBW service.
- Documentary evidence should be produced company profile including client list of the similar or internet bandwidth with contact details, detail of commencement of ISP service and category, spectrum assigned to them. Bidders who are satisfying the conditions will be considered for further technical evaluation.
- Service provider should quote separately for one time cost and recurring cost as follows in the specified format attached.

The assured Internet bandwidth should be functional at our premises through the last mile connection.

The last mile termination should be only for the Raiganj University Internet facility, however the router will be provided by the firm.

Router provided by firm should be configured with at least two Ethernet /SF port available for connecting Firewalls of Raiganj University.

Router should be connected to the last mile termination through proper interface and the other Ethernet port should be connected to the existing firewall.

The available Firewalls should be configured for the INTERNET bandwidth connectivity with ACLs.

If any earthwork is involved inside the Raiganj University premises, it should be coordinated with the concern person of Raiganj University.

Raiganj University will provide power supply. Air conditioners are provided in the building to maintain enough cooling. The complete installation should be in the existing infrastructure.

#### **PENALTY FOR DOWNTIME**

If the IBW service remains down for any reason (technical/non-technical), the penalty will be charged as follows:

- i 2 hrs to 10 hrs of downtime 2% of the bill charges of the bill period as penalty.
- ii 10 hrs to 24 hrs of downtime 5% of the bill charges of the bill period as penalty.
- iii More than 24 hrs of downtime 10% of the bill charges of the bill period as penalty for every 24 hrs downtime per quarter and Revocation of the contract.
- iv In case of any default in the service, the report from the component authority of this university shall be final.

  
 Registrar  
 Raiganj University  
**DR. DURLAV SARKAR**  
 Registrar  
 Raiganj University  
 Raiganj, Uttar Dinajpur  
 West Bengal. PIN: 743134



**PROFORMA FOR TECHNICAL BID**

1.	Name of Agency	
	Profile of the agency	
	Name of proprietor/Director	
2.	Full Address of Registered Office	
	Telephone No.	
	Fax No.	
3.	E-mail Address	
	Full Address of Operating/Branch Office	
	Telephone No.	
4.	Fax No.	
	E-mail Address	
	Self attested scanned copy of Tender cost fee of Rs.1000/-	
5.	Self attested scanned copy of EMD of Rs.15,000/-	
6.	Self attested scanned copy of GST number of firm	
7.	Self attested copy of PAN Number of the firm. However PAN card in the name of proprietor can be considered subject to production of ITR Acknowledgment and computations of taxable income duly certified by C.A.	
8.	Average Annual Turnover of the firm Rs.20.00 lakh for last three Financial Years i.e 2018-19, 2019-20 & 2020-21 duly certified by CA.	
9.	The self-attested copy of ITR of the firm only for last three financial years i.e 2018-19, 2019-20 & 2020-21 must be enclosed.	
10.	Solvency certificate for an amount of Rs.20.00 lakh which should be issued from any nationalized/scheduled bank but it should not be more than six month old.	
11.	Details of total experience during the last three years i.e 2018-19, 2019-20 & 2020-21 in respect of supply of internet leased line in the Central Govt. / State Govt/PSU/Autonomous body.	
12.	Self attested scanned copy of Undertaking regarding non-blacklisting of firm	
13.	Self-attested scanned copy of Undertaking regarding acceptance of all the terms and conditions of the tender document.	
14.	Self-attested scanned copy of Registration certificate with DGS&D/NSIC/MSME for the supply of internet supply (For seeking exemption from EMD/Tender cost).	
15.	Self attested scanned copy of Declaration certificate on the prescribed proforma.	
16.	Self attested scanned copy of valid	

	registration/agreement as ISP Category „A“ license holder with Deptt. of Telecommunication (DOT) Govt. of India	
17.	Self attested scanned copy of agency/firm of his own International gateway license.	
18.	The Service provider should furnished the following details:- 1. Total internet bandwidth available with the service provider. 2. Total committed Internet bandwidth available with the service provider.	
19.	Indicate the following service Level Guarantee Parameters (a) Network availability (b) Minimum packet delivery Expected (c) Maximum Packet latency (d) Mean time to Repair (MTTR) (e) Uptime available (Guaranteed) (f) Frequency of Scheduled Maintenance (g) Downtime during Scheduled Maintenance	
20.	Time required for installation and operationalization of Leased line from the date of issue of purchase order.	

Signature of authorized person

Date:

Name:

Place:

Seal:

### PROFORMA FOR FINANCIAL BID

The firm is required to submit the rates in BOQ online in Govt. portal.

All the hardware accessories required for lease line installation such as cable, Router/L-3 switch optical fibre, etc will be provided by the firm and no payment will be made by Raiganj University and all the installation cost will be borne by the firm.

Authorised Signatory of the Firm with rubber stamp of the firm



**FORMAT FOR SUBMISSION OF QUOTATION (FOR INTERNET CONNECTION)**

NAME OF THE ISP / VENDOR / COMPANY	BANDWIDTH	NATURE OF NETWORK	RATE (PER ANNUM)  (in INR)
	300 MBPS	INTERNET LEASE LINE (ILL)	

**FORMAT FOR SUBMISSION OF QUOTATION (FOR OPTICAL FIBRE INSTALLATION & COMMISSIONING)**

INSTALLATION and COMMISSIONING of OPTICAL FIBRE (range in meter)	MATERIAL REQUIREMENTS (Approx)	RATE OF MATERIALS SUPPLY, INSTALLATION, TESTING and COMMISSIONING (1 JOB)  (in INR)
<ul style="list-style-type: none"> <li>• 6 CORE OPTICAL FIBRE (1500 Mtr.)</li> <li>• 4 CORE OPTICAL FIBRE (500 Mtr)</li> </ul>	<ol style="list-style-type: none"> <li>1. 4 PORT OPTICAL LINE TERMINAL (OLT) = 1 no</li> <li>2. EXPON OPTICAL NETWORK UNIT= 65 nos.</li> <li>3. PATCH CORD= 45 nos</li> <li>4. SPLITTER= 100 nos</li> <li>5. JOINT BOX= 100 nos</li> <li>6. FIBRE JOINT= as per requirement</li> <li>7. PIN SUDEL= 100 packets</li> </ol>	(RATE QUOTE IN INR)

**DECLARATION**

1. I,.....Son/Daughter/Wife of Shri.....Proprietor/Director/authorized signatory of the Agency mentioned above, is competent to sign this declaration and execute this tender document;
2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them;
3. The information/documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I / we, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

Signature of authorized person

Date:

Full Name:

Place:

Seal: