



1. Graduates from a recognized university qualifying the norms for the admission as enshrined in the Admission Notification, 2021- 22 to specific discipline may apply for the PG Programs. In this regard, the regular and fresh candidates will be preferred for admission.
2. Applicants can apply for both PG Programs under Regular as well as Self- financed mode simultaneously.
3. Applicants are directed to read the separate guidelines for admission to PG Programs (under **Regular Mode**) and PG Programs (under **Self-Financed Mode**) very carefully.
4. Applicants are strictly directed '**NOT TO VISIT**' the University campus during the online process of admission.
5. Candidates with Vocational Courses are not allowed to admission in any Program run by the University.
6. The Applicants are advised to fill the application form very carefully. The Applicants passed from erstwhile Raiganj College affiliated to the University of North Bengal will not be treated as a student of Raiganj University. In case any such issue arises at any stage of the admission process, the admission of such candidate will stand cancelled.
7. **Verification of documents** will be done only when the students will report for classes.
8. The eligible candidates from other universities whose result is yet to be declared, may apply citing the marks obtained till their last examination (**5<sup>th</sup> Semester**) if he/ she doesn't have any back paper. However, they are required to submit their final marksheet (**completing the 6<sup>th</sup> Semester**) during the time of verification, failing which, their admission will be cancelled.
9. Applicants are requested to upload the scanned copy of both the side of their marksheets.
10. Applicants are required to pick the Compulsory Optional Papers [Five Generic Elective (GE) Papers out of which **one paper will be allocated** and One Non- Credit Course] at the time of filling up of their application form. The CBCS Enrolment to be done at the time of filling up of the Application Form.
11. Admission of a student will be cancelled if information submitted by him/her is found incorrect at any time even after the completion of the process of admission.
12. The authority can cancel admission of a candidate at any point of time if any discrepancy is found.

13. The ratio for Home University students and Other University students shall be 80:20. However, the unfilled Home University Seats, if any, will be filled up by the Outside University students and vice- versa.
14. The candidates belonging to the EWS Category are required to separately apply to the Registrar for considering their claim.
15. University will abide by the guidelines issued by the '*Dept. of Higher Education, Govt. of West Bengal*' and relevant guidelines of the *UGC* concerning the PG admission.
16. If any technical problem arises during payment and software failure, students are requested to call for the technical assistance **8584824065** and **8910383651** during office hours only, i.e. **10 AM to 5 PM**.
17. Regarding any complaint, the students are directed to send an application to the Registrar via email only. **E-mail id:** [secretarypg.raiuniv@gmail.com](mailto:secretarypg.raiuniv@gmail.com).

**Sd/  
Registrar,  
Raiganj University**