

RAIGANJ UNIVERSITY

P.O. RAIGANJ, DIST. UTTAR DINAJPUR, WEST BENGAL
PIN- 733134, INDIA

C.A. Sankar Ghorai
Finance Officer



Phone No.

Mobile : 9775334560

Fax No. : (03523)244052

Ref. No. ... F-445/2021

Date ... 22-07-2021

NOTICE

All the permanent employees are requested to submit HRA declaration form duly filled up & signed by the employee and submitted to the office of the undersigned on or before 13/08/2021.

HRA declaration form is available on University Website.

Non submission of HRA declaration in time, may leads to temporarily stopped HRA.

E-mail : rgufinance@gmail.com


Encl: HRA Declaration Form

Sd/-

Finance Officer
Raiganj University

Copy to:

1. Office Notice Board.
2. University Website.


Finance Officer
Raiganj University
Finance Officer
Raiganj University
Uttar Dinajpur

RAIGANJ UNIVERSITY

Finance Branch

HRA DECLARATION FORM

I hereby declare that :-

A. I AM MARRIED / NOT MARRIED :

My wife / husband IS NOT IN SERVICE under the Government of India or any State Government of any Government Undertaking or any Statutory or Local Body, Educational Institution etc.

My wife / husband IS IN SERVICE AND following are the particulars of her / his employment and pay etc. drawn by her / him.

(a) Name of the Spouse :

(b) Address of her / his Office :

(b) Present Pay per month :

(c) House Rent Allowance
drawn by his / her in the
month of July-2021 :
(Certified copy attached)

Signature : _____

Name : _____

Designation : _____

Department : _____

Institution : _____

Date : _____

* Please strike (√) which is applicable.