

RAIGANJ UNIVERSITY

College Para, Raiganj, Uttar Dinajpur, 733134 (W.B)



NOTICE INVITING TENDER

Ref. No. F- NIT-18(A)/2021

Date: 07.01.2021

Sealed Tenders are invited in two bid Systems (Technical bid & financial bid) from reputed vendors, fulfilling the following minimum eligibility criteria and as per the terms & conditions given below:

**ELIGIBILITY CRITERIA FOR BIDDER FOR SUPPLY OF FURNITURE AND NEW OFFICE SET UP**  
(All the below criteria are needs to be fulfilled by the vendors and in case if any one fails to provide all the information with documentary proof their tender will be rejected):

The Bidders intending to participate in the tender process should fulfill the following minimum eligibility criteria.

1. Firm / Company registration certificate should be enclosed.
2. Bidder (Factory) should have registration from Directorate of industries.
3. It is mandatory that all the Companies / Firms shall have registration for Income-Tax (PAN)/ GST (Copy should enclosed).
4. Turnover in last 3 Financial Year (FY., 2017-18, 2018-19 & 2019-20) (Please enclose copy of Audited Profit & Loss Account and balance sheet for all the 3 years)
5. The bidder must either be an Original Equipment Manufacturer (OEM ) for the equipment quoted in this tender
6. OEM should have its own office in WEST BENGAL.
7. Bidders should have experience in successfully executing “ **Order of similar nature**” During the last 03 years and executed at least 01 similar kind of work order in Government/ Semi- Government/Government aided Department during last 03 Financial Years. (Documentary proof with satisfactory Inspection & Acceptance/ Installation & Acceptance of the same should be attached).
8. University will award the Contract to the bidder whose quotation has been determined to be substantially responsive both technically and commercially. **University also reserves the right to reject any or all the tenders, wholly or partially, without assigning any reason thereof.**

Sl. No.	Item description	Unit	Quantity
1.	Conference Table Specification :- Executive Conference table having 45 mm thick pre laminated rose wood color work top with full melamine finish & half moon curve edge size , leg panel of 25 mm thick edging Dimension of Top 7200X 2100 mm (length X Breadth) $\pm 20$ , Height of Conference table 780 mm $\pm 10$ ,	Nos.	1
2.	Executive Chair I Specification:- Max. Height 1080 $\pm 10$ , Depth 720 $\pm 10$ , Base Seat Width 510 $\pm 10$ , Depth 430 $\pm 10$ , Thickness 70 $\pm 10$ , Seat Height from Ground 470 $\pm 10$ , Back seat Width 500 $\pm 10$ , Height 510 $\pm 10$ , Thickness 70 $\pm 10$ , Arm Rest Height from seat Min 230 $\pm 10$ & Max 300 $\pm 10$ , Handle In 490 $\pm 10$ , Handle Out 750 $\pm 10$ , Pedestal Dia 656 $\pm 10$ (w/o Castor), Castor Wheel Dia 60. Plywood : Seat-12 mm (Hot pressed). Upholstery : Seat-Leatherette , Back- Leatherette, Base Seat Foam : PU Foam (H.D) , D -45 kg/m <sup>3</sup> , H-20, Back Seat Foam PU Foam (H.D) , D -45 kg/m <sup>3</sup> , H-21 Arm Rest Adjustable Pad (P.U) + L Bkt (Chrome plated steel). Understructure /Base Revolving Pedestal - Chrome Plated Steel base with 3 piece bellow. Beading Stainless Steel, Castors/wheel Black Nylon - Twin Wheel Pin castor.	Nos.	20

Commencement date of Tender : 08.01.2021  
Closing date of Tender : 18.01.2021  
Opening date of tender : Will be notified later

  
Registrar  
Raiganj University

In communication to:

1. Finance Officer, Raiganj University
2. Secretary to the Honourable Vice-Chancellor, Raiganj University
3. University Website
4. Notice Board