

RAIGANJ UNIVERSITY

Dr. Diganta Biswas
Secretary, PG Council



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Ref. No. : SPGC/N-01/2021

Date : 04/01/2021

NOTICE

All the newly admitted students, who **recently got admitted** to the PG Courses, are directed to report to the respective Departments to undergo the *process of verification of documents* from **7th January, 2021 (Thursday) at the respective Departments** following the **Covid- 19** Protocol or any other guidelines issued by the government. The schedule for verification of documents is as under-

Date	11 AM- 1 PM	2.30 PM - 4.30 PM	5.00 PM- 6.00 PM
7- 01- 2021	Roll No. 01- 10	Roll No. 11- 20	Roll No. 01- 10
8- 01- 2021	Roll No. 21- 30	Roll No. 31- 40	Roll No. 11- 20
11- 01- 2021	Roll No. 41- 50	Roll No. 51- 60	Roll No. 21- 30
13- 01- 2021	Roll No. 61- 70	Roll No. 71- 80	Roll No. 31- 40
14- 01- 2021	Additional Day	Additional Day	Roll No. 41- 50
15- 01- 2021	Additional Day	Additional Day	Additional Day

Documents Required for Verification:

Self- attested Documents	Original Documents
<ul style="list-style-type: none">Print out of application form (Duly signed and Self- Attested)Money Receipt / Confirmation Receipt stating submission of admission fees. (Self-Attested)One self-attested photocopy of each of the documents.	<ul style="list-style-type: none">Original Age proof as per Madhyamik (Secondary) examination / ICSE / CBSE Admit card or Birth certificate.Original Mark Sheet of the Secondary (10th Class) Examination.Original Mark Sheet of the Higher-Secondary (10+ 2) Examination.Original Final Mark Sheet of the UG Honours Examination and the Complete Marksheet displaying the candidate passed the UG Course, (For Candidates other than the RGU).Original SC/ST/OBC-A/OBC-B/PWD/PH and FWS Certificates (if applicable)Original BPL Card (if financial concession is demanded)Original Migration Certificate of UG, if available (other than RGU)

Non-production of the documents as mentioned at the verification site will lead to the cancellation of the admission. Further the Candidates are also directed to submit one self- attested photocopy of each of the documents as mentioned above to the Teachers verifying such Documents.


(Dr. Diganta Biswas)
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Raiganj University

Copy to:

- Hon'ble Vice Chancellor, Raiganj University
- The Registrar, Raiganj University
- All HoDs/ Coordinators
- Prof. Kali Shankar Tiwary, The Dean, faculty of Science and Management, Raiganj University
- Prof. Dipak Kumar Roy, The Dean, Faculty of Arts, Commerce and Law: Raiganj University